

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of November 3, 2010

Time	Topic	Discussion	Further Action
3:02	Call to Order		
	Approval of Minutes from 10/20/10		Motion by S Briggs, for approval of the Minutes of 10/20/10 . 2nd by P Buckley. Voice Vote - Ayes unanimous.
	President's Report (see attachment)	Access, Success, and Prerequisites - J Stankas reviewed the information from the last campus wide meeting. Statewide perspectives on these issues were presented, as was information on "acceleration" of basic skills students through their course work. A distillation of information produced from the first meeting produced a series of 4 pairs of Student Success Measures and associated Impacts on Access. Two of the four were derived from student suggestions. These topics will be discussed at the Nov 17th meeting (@3p in NH 218?).	

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	New Business	<p>“Significant Lapse of Time” to repeat classes - D Angelo (Assoc Dean of Enrollment Management) spoke on an issue that emerged in the Student Policy and Scholastic Standards Committee (SPSSC) from new Title 5 language concerning students that have successfully completed a course and their ability to repeat that course if the District has defined a “significant lapse of time” since the course was successfully completed. D Angelo stated that there are a significant number of these requests, currently there is no District definition of this time interval, and the college will receive apportionment for these repeats. D Angelo provided data from other CCCs on their internal definitions of a significant lapse of time (see attachment). C Huston enquired about the definition of “successful course completion. D Angelo stated that was a C or better. D Angelo stated that the SPSSC recommended a 5 year definition. M Klingstrand noted that there are specific courses that have predefined time limits. D Angelo concurred and clarified that this is a general policy for courses without such stipulations. R King enquired about the application to courses taken CR/NC. D Angelo stated that these would also be included. In response to W Chatfield comment, D Angelo stated that the implications on grade point calculations would have to be dealt with later as a consequence of this definition. D Angelo also anticipated that since this is a District policy change some deliberation would need to occur with CHC.</p> <p>The conversation then shifted to the handling of this by the Senate. P Buckley stated that the recommendation from the SPSSC should be taken under advisement by the Ed Policy Committee who should be charged with developing a policy. Conversation concerning the processes occurring after a policy has been formulated followed. AS developed policy to College Council and CHC, then to District Assembly (as an info item) and returning to the Senates (SBVC and CHC) for final review. From there the policy would move to the BOT for adoption. A Chatterjee enquired about the registering a second time for a successfully completed course. C Parish stated that the block to registration would need to be removed by after proceeding through the petition process.</p> <p>Fall ASCCC Plenary Session Resolutions (from Area D)- (see attachment) The first item, Discipline List Revision Proposals, included a proposal for the adoption of 4 new disciplines (Classics, Sustainability, Peace Studies, Futures Studies). J Stanskas enquired of the Senate whether or not our current offerings might fall into these areas, and whether faculty specializing in these areas would be needed to teach</p>	<p>Motion by A Aguilar-Kitrbutr, to move this issue to Ed Policy for a recommendation to the AS 2nd by W Chatfield. Voice Vote - Ayes unanimous.</p>

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	New Business cont.	<p>Fall ASCCC Plenary Session Resolutions cont. - them. J Stankas reviewed the sources of these discipline requests. There was no recommendation forthcoming from the Senate.</p> <p>Resolutions 9.05, 9.09, 9.10 were reviewed and it was pointed out that these were already being done. 13.02 (SB1143) - the primacy of faculty in defining the metrics of student success was highlighted and that the BOG should depend upon the advice from faculty in this area would be promoted by this resolution. Resolution on CSU Early Start Students encouraging talks with the CSU before starting with this process (effective F '12). A list of papers for Adoption from the web site <www.asccc.org/events/2010/fall-plenary-session> for review and comment.</p> <p>ACAD 910 classes - P Ferri-Milligan provided some background on the issue reflecting the circumstances involving this course stemming from the retirement of the lead instructor in the ACAD lab. A Dept Chair was identified. The ACAD lab consisted of a tutor overseer for tutoring classes, ACAD 100 classes and ACAD 910 classes. The ACAD 910 classes were not offered in the F '10 schedule or for the S '11. These classes are for students who require GED prep and require some pre-academic skills, and also represent a pathway for students to move into Basic Skills classes. However by not offering ACAD 910 there is a gap in student access to Basic Skills courses. P Ferri-Milligan asked for direction from the AS to the Basic Skills Committee concerning these issues.</p> <p>R Pires enquired about reasons for not offering the classes; R King stated that the reason given was that the instructor of record had retired. R King added that ESL students benefitted from the ACAD 910 class. C Huston reviewed informally the teaching responsibilities of the lead instructor. J Gilbert reviewed the impact of the lack of a lead person on courses offered in the ACAD lab. J Stankas articulated the loss of ACAD 910 relative to the stated mission of the CCCs and the consequent exclusion of a cohort of students with the ability to benefit from instruction. J Gilbert estimated that the ACAD 910 served approximately 60 students when last offered. Conversation followed as to the mechanics of possible solutions to these problems. S Briggs commented on the loss of progressive academic improvement (beyond Basic Skills) that would come with ACAD 910 not being offered. P Ferri-Milligan offered the prediction that without ACAD 910 students might be tempted to take a Basic Skills class and therefore be more prone to fail as a result of lack of preparation.</p>	<p>Motion by S Briggs that the Basic Skills Committee work in cooperation with the Office of Instruction to provide service to students of the ACAD 910 population. 2nd by P Buckley Voice Vote - Ayes unanimous.</p>

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	Old Business	<p>PDC/ATTC Advisory Meeting - no update due to no meeting. J Staskas will be meeting on Nov 4 with KVCR and the PDC concerning the integration of these programs into the District Strategic Plan.</p> <p>Calendar Committee '11-'12 Update - (see attachment) J Staskas brought the recommendation that was accepted by District Assembly to be forwarded to the BOT for adoption. Graduation day for SBVC and movement of the flex day to Jan was noted.</p>	
	Committees	<p>Basic Skills - P Ferri-Milligan reported on the accomplishments from last year '09 - '10 and planning for this year '10 - '11 (see attachment). Comments included; Enhanced on-line orientation should be available mid-Spring? P Ferri-Milligan also discussed finding financial support for tutoring and the ACAD tutors.</p> <p>Curriculum - A Chatterjee provided the Senate with info in regards to awarding of Certificate of Achievement (by the State Chancellors Office) as being coursework unit totals of greater than 18 units. Any coursework between 18 and 12 units must go to the Chancellors Office for approval before recorded on transcripts. Areas of coursework of less than 12 units is not eligible for Certificate of Achievement. Curriculum Committee in association with Tech Division decided that the term Skills Certificates will be designated for areas of study of less than 12 units (they will not be noted on transcripts). Some conversation about the nature of these occurred.</p> <p>Professional Development - C Hunter updated the Senate on the Fac Indivd Develop Plan progress. She reported that FIDP pilot will be included in the "Turn it In" campaign for flex activities submissions as an option. The invitation will be emailed Nov 5th and FIDP submission will be open until Dec 3rd. The Turn it In campaign will continue until the end of the academic year. Information from the Prof Develop Survey was received. A total of 222 people replied. The comments are currently being compiled and will be making a report, the other data will be used in developing Spring programming.</p>	<p>Motion by P Buckley, for acceptance of the recommendation of the Curriculum Comm recommendation for the awarding of Skills Certificate. 2nd by C Huston.</p> <p>Voice Vote - Ayes unanimous</p>

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	Additional Reports	<p>College President - Pres Daniels reported that concerning sabbaticals, the CTA and the Chancellor are working on an MOU to extend the deadline (Nov 1) for sabbatical proposal submissions which remains unsigned as far as she knows. Pres Daniels stated that she has two applications in her office currently, and if there is an extension they will be given extra time for development. She went on to report about a leak in North Hall that is currently being repaired under the warranty with the contractor. P Buckley enquired about lighting changes in parking lot #1. Pres Daniels will check this. N Hall lighting problems were also noted as being remedied.</p> <p>SBCCD-CTA - P Buckley reminded the Senators of the 2:30 CTA meeting, Nov 5th followed by a grievance training.</p> <p>District Assembly - W Chatfield reported on the Nov 2nd meeting and noted the calendar approval and two policies; one on sustainable designed buildings (3580), and emergency notification system (phone call, email, text, announcements). Authorized drivers policy was discussed but no action was taken.</p>	
	Public Comments	E Millican announced that the two CTA endorsed candidates were elected, James Ramos and Donna Ferricone, along with Don Singer.	
4:21	Adjournment		